Submission Instructions for Suppliers

Please follow these instructions to submit via our Public Portal.

https://ridemcts.bonfirehub.com/opportunities/52330

1. Prepare your submission materials:

Requested Information

Name	Type	# Files	Requirement
BID SHEET	File Type: PDF (.pdf)	1	Required
SIGNATURE SHEET	File Type: PDF (.pdf)	1	Required
EEO CERTIFICATE	File Type: PDF (.pdf)	Multiple	Required
ANTI-LOBBYING FORM	File Type: PDF (.pdf)	Multiple	Required
DEBARMENT	File Type: PDF (.pdf)	Multiple	Required
FALSE CLAIMS FORM	File Type: PDF (.pdf)	Multiple	Required
INDEPENDENT CONTRACTOR STATEMENT	File Type: PDF (.pdf)	Multiple	Required
WARRANTY INFORMATION	File Type: PDF (.pdf)	Multiple	Required

Name	Type	# Files	Requirement
DO YOU AGREE WITH THE TERMS AND CONDITIONS?	Data Type: Yes/No	N/A	Required
HAVE YOU READ THE SPECIFICATION/SCOPE OF WORK?	Data Type: Yes/No	N/A	Required
APPROVED EQUAL DOCUMENTS	File Type: PDF (.pdf)	Multiple	Optional
SOLVENT SDS	File Type: PDF (.pdf)	Multiple	Required
EQUIPMENT SPECIFICATIONS	File Type: PDF (.pdf)	Multiple	Required
COPIES OF REQUIRED LICENSES	File Type: PDF (.pdf)	Multiple	Required

Commodity Codes

Commodity Set	Commodity Code	Title	Description
UNSPSC	40161504	Oil filters	

Requested Documents:

Please note the type and number of files allowed. The maximum upload file size is 1000 MB.

Please do not embed any documents within your uploaded files, as they will not be accessible or evaluated.

Requested Data:

Please note that text fields have a limit of 2000 characters. We recommend you prepare your responses in advance to ensure they fit within the length restrictions. Learn more about Requested Data at the Bonfire Help Center.

2. Upload your submission at:

https://ridemcts.bonfirehub.com/opportunities/52330

The Q&A period for this opportunity starts Sep 30, 2021 12:00 PM CDT. The Q&A period for this opportunity ends Oct 14, 2021 2:00 PM CDT. You will not be able to send messages after this time.

Your submission must be uploaded, submitted, and finalized prior to the Closing Time of **Oct 28, 2021 2:00 PM CDT.** We strongly recommend that you give yourself sufficient time and **at least ONE (1) day** before Closing Time to begin the uploading process and to finalize your submission.

Important Notes:

Each item of Requested Information will only be visible after the Closing Time.

Uploading large documents may take significant time, depending on the size of the file(s) and your Internet connection speed.

You will receive an email confirmation receipt with a unique confirmation number once you finalize your submission.

Minimum system requirements: Internet Explorer 11, Microsoft Edge, Google Chrome, or Mozilla Firefox. Javascript must be enabled. Browser cookies must be enabled.

Need Help?

Milwaukee County Transit System uses a Bonfire portal for accepting and evaluating proposals digitally. Please contact Bonfire at Support@GoBonfire.com for technical

questions related to your submission. You can also visit their help forum at
https://bonfirehub.zendesk.com/hc