



Submission Instructions for Suppliers

BID NO: 2021-40

Please follow these instructions to submit via our Public Portal.

1. Prepare your submission materials:

<https://ridemcts.bonfirehub.com/opportunities/55024>

Requested Information

Name	Type	# Files	Requirement	Instructions
SIGNATURE SHEET	File Type: PDF (.pdf)	1	Required	
Price Sheet (BT-25PI)	BidTable: Excel (.xlsx)	1	Required	You will need to fill out the provided Response Template for this BidTable. The Response Template can be downloaded from the project listing on the Bonfire portal.
FALSE CLAIM FORM	File Type: PDF (.pdf)	1	Required	
DEBARMENT FORM	File Type: PDF (.pdf)	1	Required	
EXCEPTIONS FORM	File Type: PDF (.pdf)	1	Required	
ANTI-LOBBY FORM	File Type: PDF (.pdf)	1	Required	



Name	Type	# Files	Requirement	Instructions
VENDOR FORM	File Type: PDF (.pdf)	1	Required	
DUNS # and NAICS CODE	File Type: PDF (.pdf)	1	Required	
BIDDERS LIST FORM	File Type: PDF (.pdf)	1	Required	
CONFLICT OF INTEREST FORM	File Type: PDF (.pdf)	1	Required	
NON-COLLUSION FORM	File Type: PDF (.pdf)	1	Required	
SDS / SPECIFICATON SHEET	File Type: PDF (.pdf)	1	Required	
EEOC FORM	File Type: PDF (.pdf)	1	Required	
Has your company had contracts terminated for default?	Data Type: Yes/No	N/A	Required	
Have you ever been debarred by the Federal government from receiving Federal funds	Data Type: Yes/No	N/A	Required	
Do you acknowledge MTS Purchase of Goods Contract?	Data Type: Yes/No	N/A	Required	



Name	Type	# Files	Requirement	Instructions
Do you acknowledge reviewed MTS Federal Terms and Conditions	Data Type: Yes/No	N/A	Required	
Do you acknowledge MTS Insurance Minimum Requirements?	Data Type: Yes/No	N/A	Required	

Commodity Codes

Commodity Set	Commodity Code	Title	Description
UNSPSC	42132203	Medical exam or non surgical procedure gloves	In this classification, this entry conforms with medical exam or non surgical procedure gloves as validated against FDA product codes

Requested Documents:

Please note the type and number of files allowed. The maximum upload file size is 1000 MB.

Please do not embed any documents within your uploaded files, as they will not be accessible or evaluated.

Requested Data:



Please note that text fields have a limit of 2000 characters. We recommend you prepare your responses in advance to ensure they fit within the length restrictions. Learn more about Requested Data at the [Bonfire Help Center](#).

Requested BidTables:

The BidTable Response Templates can be obtained at <https://ridemcts.bonfirehub.com/opportunities/55024>.

Please note that BidTables may take a significant amount of time to prepare.

2. Upload your submission at:

<https://ridemcts.bonfirehub.com/opportunities/55024>

The Q&A period for this opportunity starts Nov 09, 2021 2:30 PM CST. The Q&A period for this opportunity ends Nov 30, 2021 4:30 PM CST. You will not be able to send messages after this time.

Your submission must be uploaded, submitted, and finalized prior to the Closing Time of **Dec 22, 2021 2:00 PM CST**. We strongly recommend that you give yourself sufficient time and **at least ONE (1) day** before Closing Time to begin the uploading process and to finalize your submission.

Important Notes:

Each item of Requested Information will only be visible after the Closing Time.

Uploading large documents may take significant time, depending on the size of the file(s) and your Internet connection speed.

You will receive an email confirmation receipt with a unique confirmation number once you finalize your submission.

Minimum system requirements: Internet Explorer 11, Microsoft Edge, Google Chrome, or Mozilla Firefox. Javascript must be enabled. Browser cookies must be enabled.



Need Help?

Milwaukee County Transit System uses a Bonfire portal for accepting and evaluating proposals digitally. Please contact Bonfire at Support@GoBonfire.com for technical questions related to your submission. You can also visit their help forum at <https://bonfirehub.zendesk.com/hc>