

**MILWAUKEE TRANSPORT SERVICES, INC.**

Monday, September 28, 2020

**ADDENDUM NO:** 1

**RFP NO:** MM-13-20 CONSULTANT TO WRITE FARE COLLECTIONS SPECIFICATION

**RFP DUE DATE:** OCTOBER 29, 2020 @ 2:00 PM, CST

**Please find the attached information:**

1. Do you have a Concept of Operations for the new account-based fare system that you can share?

**Answer: No.**

2. Is there an incumbent or another contractor that supported the development of a fare strategy?

**Answer: Our current provider is Scheidt & Bachmann. While we have discussed future options with them, we have not laid out a formal fare strategy with them for our future initiatives.**

3. In light of COVID will you accept electronic submissions and if so, how would you like these prepared?

**Answer: Vendors may submit an electronic response to this RFP. Proposals must arrive before the stated RFP due date and time -MTS is in the Central time zone. This is the email address for proposals – [sbaker@mcts.org](mailto:sbaker@mcts.org)**

Per the RFP- these are the required forms to be returned – each document should be a separate PDF attachment to a single email.

1. Signature Sheet (One Signed Original)
2. One copy of the Technical response
3. One copy of the completed Requirements Matrix
4. Proposal Price Sheet(s)
5. One copy of required TBE paperwork- please call the CDBP office if you have questions on this program or how to meet the goal –don't wait until the last week.
6. One signed EEO Certificate
7. One completed Bidders list form
8. One signed Conflict of Interest form
9. One signed Independent Contractor form
10. The signature page only of all addenda released

The CDBP contact information is in the RFP document. All proposers are strongly encouraged to review this section: **TBE Goal.**

4. In light of COVID, can meetings and workshops be conducted virtually?

**Answer: Yes.**

Please sign and return THIS page with the RFP Documents.

We acknowledge receipt of Addendum #1.

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Name	Company Name
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Signature	Date
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